



DEAN STANZIONE
DIRECTOR OF COURT ADMINISTRATION

CRYCTAL SPRADLEY
ASSISTANT DIRECTOR OF COURT
ADMINISTRATION

ADMINISTRATIVE OFFICE OF THE COURTS
904 BROADWAY, SUITE #325
PO Box 10536
LUBBOCK, TEXAS 79408
PHONE 806.775.1019
FAX 806.775.7996

January 8, 2014

To: George Nelson, Chief Private Defender

From: Dean Stanzione, Director of Court Administration

CC: Lubbock County Commissioners Court
Jackie Latham, County Auditor
Managed Assigned Counsel Oversight Committee (Judge William C. Sowder, Commissioner Bill McCay, Jack Stoffregen, and Chuck Lanehart)

Re: Lubbock Private Defender Contract – Annual Compensation for FY14

Pursuant to the compensation schedule adopted by the June 10, 2013 Commissioners Court, *Agreement between Lubbock County and the Lubbock Private Defender Office*, we have calculated fiscal year 2014's annual compensation. The annual compensation was calculated using the formula defined by *Appendix A* of said Agreement. Based on the formula, and as demonstrated in the table below, **the total annual compensation for FY14 will be \$2,755,432.54:**

Amount of Felony Cases Paid – Average (AFPA)	\$1,380,402.38
Amount of Misdemeanor Cases Paid – Average (AMPA)	\$661,030.17
Total Attorney Fee Payments	\$2,041,432.54
Annual Administrative Costs	\$714,000.00
FY14 Annual Compensation	\$2,755,432.54
Excess Reserve Refund Threshold (Article 6.03)	\$1,377,716.27
Excess Reserve Credit	\$0.00
Total FY14 Annual Compensation	\$2,755,432.54

It should be noted FY14's annual compensation is \$183,444.50 LESS than FY13's annual compensation.

Further, as provided by the Agreement, the additional compensation rate, if necessary, and as provided by the Agreement, will be the following:

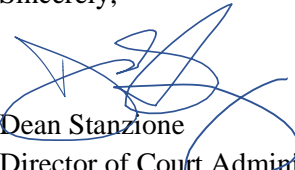
<i>Number of Felony Cases Paid – Average (NFPA)</i>	3,311
<i>Number of Misdemeanor Cases Paid – Average (NMPA)</i>	2,590
<i>Each Felony Case Paid Exceeding 3,311 Cases – Per Case Rate</i>	\$416.91
<i>Each Misdemeanor Case Paid Exceeding 2,590 Cases – Per Case Rate</i>	\$255.22

The Agreement provides various deadlines for reporting by Office and responsibilities of County. To simplify necessary items for both parties, we have included the following table with future deadlines required by both parties, the responsible party, and the description of the required item. **Upon agreement with Mr. Nelson, we have modified the reporting due dates to occur prior to the issuance of a quarterly payment.**

Deadline	Party	Item Description	Contract Reference
January 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
January 13, 2014	County	Quarterly Payment (20%) ¹	<i>Appendix A, Page 17</i>
January 15, 2014	LPDO	Quarterly Report	<i>Appendix B, Page 19</i>
February 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
March 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
April 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
April 10, 2014	LPDO	Quarterly Report	<i>Appendix B, Page 19</i>
April 14, 2014	County	Quarterly Payment (20%)	<i>Appendix A, Page 17</i>
May 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
June 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
July 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
July 10, 2014	LPDO	Quarterly Report	<i>Appendix B, Page 19</i>
July 14, 2014	County	Quarterly Payment (20%)	<i>Appendix A, Page 17</i>
August 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>
September 10, 2014	LPDO	Balance Sheet & Statement of Cash Flows	<i>Article 9.02, Page 9</i>

On behalf of our office, we sincerely appreciate the efforts of the LPDO, LPDO Board, and County Auditor’s Office for their willingness to work together in this new project. We believe we are close to all the kinks being worked out, and that is a result of the effort put forth by many people. If anyone has questions, please feel free to stop by our office and we will be happy to visit with you.

Sincerely,



Dean Stanzione
 Director of Court Administration

¹ This payment will be 60% of the total FY14 compensation – payment of \$1,653,259.52. LPDO and Court Administration worked diligently to capture the necessary data to report to the Texas Indigent Defense Commission. Until reporting was completed, quarterly payments, pursuant to the Agreement, were withheld.